

## **Pharmacy Technician:**

**Job Requirements:** Education, training and experience  
High school Graduate or equivalent. Licensed as a registered  
pharmacy technician.

## **Job Responsibilities:**

Assist Pharmacist (as authorized by state board of Pharmacy)  
Receive refill request for prescriptions from patients and medical practitioners  
Record information in patient profiles  
Retrieve, count and fill prescription medication provided a pharmacist verifies accuracy of the final  
product prior to dispensing medication to the patient.  
Prepackage prescription medications under the supervision of a pharmacist in compliance with  
state board of pharmacy regulations.  
Comply with all state board of pharmacy rules and licensing requirements.  
Assist pharmacist with ordering .restocking and inventory control of Pharmaceuticals.  
Assist and checkout customers at service window.  
Stock Pharmaceuticals and health and beauty aids as needed.